

## **Energetic and Passionate Individual Wanted!**

**YWCA Prevention and Empowerment Services is looking for a passionate individual in their Stepping Stones Program that will focus on providing counseling service to the victims and survivors.**

**11/04/2021**

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### **JOB TITLE: Stepping Stones Counselor**

#### **RESPONSIBILITIES**

This position will provide victim centered and trauma based counseling to victims of sexual assault; provide sexual assault crisis intervention; and develop, promote, and encourage community sensitivity to sexual assault issues. Services are provided in a manner sensitive and appropriate for diverse populations and are protected through 'absolute privilege' confidentiality requirements except in cases of mandated reporting and duty to warn.

- Support the Mission, Vision and Values of YWCA McLean County by embedding them into your program and participating in YWCA activities and initiatives.
- Maintain high level of professionalism, communication and confidentiality.
- Consult with and provide educational material to potential clients or those seeking more information about sexual assault support services.
- Provide therapy and short-term sexual assault counseling to survivors and their significant others.
- Provide sexual assault crisis intervention.
- Co-facilitate sexual assault support groups, as needed.
- Conduct counseling sessions for significant others affected by sexual violence.
- Maintain client case records.
- Take on-call shift three times a month for first six months of employment.
- Attend and help out at special events/fundraisers throughout the year hosted or supported by Stepping Stones. Participate in planning of events as needed.
- Provide volunteer support by responding to the 24-hour volunteer back-up phone when scheduled, as determined by supervisor(s)
- Provide professional trainings to community partners as needed.
- Assist with volunteer training as needed.
- Provide medical or legal advocacy as needed.
- Conduct institutional advocacy with partner agencies.
- Provide information and referrals.
- Train and supervise volunteers and/or interns as needed.
- Maintain compliance on service projections and goals as set by supervisor(s)
- Complete necessary reports.
- Attend a minimum of 12 hours of training per year.
- Maintain confidentiality as required for rape crisis center personnel by the State of Illinois.
- Attend and participate in clinical supervision sessions provided by clinical supervisor.
- Follow ICASA standards for client records, forms, data entry and direct services.
- Must be fiscally responsible with program materials and supplies.
- Perform other duties as may be assigned from time to time.

#### **JOB REQUIREMENTS**

- Bachelor's degree in human services required.
- Master's degree in human services preferred. Preference will be given to licensed or certified professionals and/or those with experience.

- A minimum of three years of counseling, crisis intervention or social work experience preferred.
- Proficiency in English required; bilingual in English and Spanish highly preferred.
- Excellent verbal and written communication skills required.
- Work and/or attend events during evening and weekend hours
- Use of personal vehicle (or other reliable means of personal transportation).
- Attend and complete 40 hour ICASA approved Sexual Assault Crisis Intervention training.
- Attend and complete 20 hour ICASA Adult Counselor Training within 6 months of hire.
- Attend and complete 60 hours of ICASA Child Counselor Training within 12 months of hire.
- Attend and complete Confidentiality Counts ICASA training.
- Must be able to work with Outlook, Microsoft Word, Power Point and the internet.
- Safety training as required by work environment.
- Must be available to start ASAP.

## **WORK HOURS**

Full-time with benefits. Schedule is flexible between: **Four** 10-hour shifts OR **Five** 8-hour shifts (*required minimum of 3 days per week until 6 pm*), with some evenings or weekends, as needed.

## **TO APPLY**

Submit a Resume and YWCA employment application to Human Resources. The position will be open until filled. Applications are available at the YWCA administration front desk or can be downloaded from:

[www.ywcamclean.org/jobs](http://www.ywcamclean.org/jobs)

Human Resources  
YWCA McLean County  
1201 N Hershey Road Bloomington, IL  
61704

*YWCA McLean County is an equal employment opportunity employer.*