Interested in joining a team of child care professionals focused on fostering a safe, positive learning environment for children?

YWCA Young Wonders is looking for a passionate and caring individual who enjoys working with children in a fun-loving environment.

09/17/2021

JOBTITLE: YOUNG WONDERS ASSISTANT DIRECTOR

RESPONSIBILITIES
The Young Wonders Assistant Director is responsible for assisting the Director and participating in the day-to-day operations of Young Wonders to ensure that the programs are successful and meet the needs of all children and family enrolled.

JOB REQUIREMENTS
- Must have an Associate’s Degree in Early Childhood Development or related field.
- Experience in working with children preferred.
- Meeting the DCFS requirements for Child Care Director is preferred:
  - Associate’s Degree in Child Development or Early Childhood Education
  - At least 21 hours in child development, early childhood education, or special education.
  - Business administration class.
  - Either a Gateway Level 1 Director Credential, 3 college credit hours or 3 hours of credential approved training in administration/leadership/management.
- Proficiency in English required.
- Good verbal and written communication skills required.
- Proficient in at least another language helpful.
- Must be available to start as soon as possible.

WORK HOURS
Full time; 40 hours a week; Monday to Friday, between the hours of 6 am to 6 pm; hours depend on program needs. Full benefits package included.

TO APPLY
Submit a YWCA employment application and transcripts to Human Resources. The position will be open until filled. Applications are available at YWCA administrative front desk (lower level) or can be downloaded from: www.ywcamclean.org/jobs

Human Resources
YWCA McLean County
1201 N Hershey Road
Bloomington, IL 61704

The YWCA McLean County is an equal employment opportunity employer.